

PLAN REVIEW ONLINE WORKFLOW PROCESS

Contractor



- Easy setup
- User friendly
- Multiple trades available
- Assign admin/user roles
- Instant notification
- Private communication
- Secure online platform
- Eliminate multiple trips

**STEP
01**

Locate AHJ and select trade.
Review submitted requirements.
Pay site admin fee and submit to
AHJ for review.



AHJ receives submitted package
and conducts plan review.
If rejected, sends back review
comments for corrections.

**STEP
02**

**STEP
03**

Contractor makes corrections and
sends back for another review.



When approved, AHJ initiates
final review payment request.

**STEP
04**

**STEP
05**

Contractor makes payment to
AHJ and receives approved
documents for download.

